



Work Experience Self Placement Card - Learner Section

This card is only to be used if you are finding your **own placement**.

Please follow the instructions overleaf carefully and make sure that any boxes you complete are clear and readable

Name:

School/College/Other:

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Work Experience Self Placement Card - Employer Section

Learner First Name:

Surname:

School/College/Other Setting:
(Please fill out all names in full)

This card has been given to you following your agreement to a work placement. Please follow these simple steps to set the placement up

Step 1: Visit www.mploysolutions.co.uk and select the Employer log in button from the home screen

Step 2: Register to access our MAPS placement management platform

Step 3: Follow the online instructions & then 'Register Student for Placement', again following the instructions



Register Student
for Placement

Access your account 24/7, check placements you have agreed to and review health & safety information

Thank you for supporting work experience.
Any problems, please don't hesitate to contact us. Details overleaf.

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Learner Instructions

Step 1: Fill in all of the boxes on this page and on page 3 clearly

Step 2: Tear the form down the perforated line and hand this Learner Section back to the work experience coordinator in your school/college/other setting.

The employer keeps the Employer Section pages 3-4

I have left my Self Placement Card with:

Name of Company:

Contact Name:

Email Address:

Phone Number:

Date Left with Employer:

If you have any questions, please speak to your Work Experience Coordinator in your school/college/other setting or contact **Mploy Solutions on 01606 828382**

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Contact Us

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